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ABSTRACT

This pamphlet is designed to provide information concerning high school completion programs available to spouses of Army service members. Opportunities and eligibility requirements are defined for those who desire to earn a high school diploma through the Adult Public School Diploma Program, a state equivalency certificate through the General Educational Development (GED) High School Equivalency Program, or a diploma through the External High School Diploma Program (nontraditional). (Spouses who have completed high school and are interested in postsecondary educational opportunities are allowed to participate in programs at Army Education Centers on a space available basis.) Appendix A gives a table of the adult high school completion programs available by state and United States territories. Appendix B lists institutions which offer external high school diploma programs (correspondence courses). (CSS)

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DEPARTMENT OF THE ARMY PAMPHLET 352-4

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DEPENDENTS EDUCATION
HIGH SCHOOL COMPLETION PROGRAMS
FOR
ARMY DEPENDENT SPOUSES

CE 017 799

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
NATIONAL INSTITUTE OF EDUCATION

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2

PAMPHLET
No. 352–4

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC, *20 February 1978*

DEPENDENTS EDUCATION
HIGH SCHOOL COMPLETION PROGRAMS
FOR
ARMY DEPENDENT SPOUSES

	Paragraph
Purpose	1
General	2
Eligibility for Participation in the Program	3
Adult High School Diploma Program	4
GED High School Equivalency Tests	5
External High School Diploma Program (Nontraditional)	6
APPENDIX A. Adult High School Completion Programs Available by State and US Territories	
B. Institutions Offering External High School Diploma Programs (Correspondence) Courses	

3

1. Purpose. The purpose of this pamphlet is to provide information concerning high school completion programs available to spouses of Army servicemembers.

2. General. *a.* The Army is concerned with the professional development of its service personnel and provides avenues of education opportunities under the guidance outlined in AR 621–5.

b. Education Service Officers will authorize the services of the Army Education Center counselors on a space-available, no-cost basis to assist spouses of service personnel who desire to earn a high school diploma through the Adult Public School Diploma Program, a State equivalency certificate through the GED High School Equivalency Program, or a diploma through the External High School Diploma Program (nontraditional).

c. Spouses of service personnel interested in their educational development may take advantage of the post-secondary educational opportunities offered at Army Education Centers on a space available basis.

d. Spouses who have completed high school and are interested in post-secondary educational opportunities should investigate the several types of financial assistance available through the Office of Education. For more information write to the US Department of Health, Education and Welfare, Office of Education, Washington, DC 20202.

3. Eligibility for Participation in the Program. *a.* Spouses of service personnel may participate on a space-available basis in the Army High School Completion Program.

b. Spouses of service personnel who meet the eligibility requirements as appropriate of the State or US territory in which they are duly registered, see appendix A.

4. Adult High School Diploma Program. *a. CONUS.*

(1) The States or local public education systems within the States provide high school completion programs for adults who desire to complete requirements for a high school diploma or its equivalent. This is done in most States with a minimum charge to dependent spouses, regardless of their status as residents.

(2) Information concerning availability and requirements of adult high school education programs, related costs, and other appropriate information as authorized by State and US territory is at appendix A.

(3) Spouses should be advised that each State and possibly each local school system may make special graduation requirements. All costs related to tuition and high school completion will be borne by the spouse.

(4) Army Education Centers providing on-post high school classes through the Army Continuing Education Systems (ACES) may arrange for spouses to attend classes on a space-available basis. If this is not possible, the individual will be referred to the local public schools which provide these services (app. A).

b. Overseas.

(1) Education Service Officers contract with accredited institutions that are authorized to award high school diplomas.

(2) Counseling and information service should be made available as it is in the United States.

(3) Education Service Officers may authorize spouses of service personnel to attend, on a space'ava lable basis, high school classes, take tests, and receive diplomas from the contracted educational institution providing the servicing contract costs are based on cost-per-class and not cost-per-pupil. If the contract specifies cost-per-pupil, the spouse will be permitted to attend but must pay the tuition and all related costs associated with high school completion from the contracted educational institution. In either event, the spouse may receive the high school diploma from the contracted educational institution upon meeting its graduation requirements.

(4) Spouses may find it impossible to attend high school classes taught by a contracted institution. In this event the counselor should advise the individuals of other options available: GED High School Equivalency Tests, and/or External High School Diploma Programs (nontraditional).

5. GED High School Equivalency Tests. *a.* Spouses who elect to obtain a high school equivalency certificate from their home State may do so by taking the GED test series providing they feel adequately prepared for testing. The counselor will consult the Test Control Officer for the necessary applications.

b. Overseas.

(1) Spouses desiring to take the GED tests may do so only at Oversea Army Education Centers authorized to provide civilian testing for the GED Equivalency Tests. Information concerning such GED "civilian" test sites may be obtained at all Army Education Centers.

(2) Education Service Officers at Army Education Centers authorized to proctor civilian tests will assure spouses appropriate assistance.

(3) If application forms for oversea GED Testing are not available at the local Army Education Center they may be ordered directly from:

The GED Testing Service
of the American Council on Education
One Dupont Circle
Washington, DC 20036

c. Information concerning requirements for issuance of credentials, minimum age for testing, requirements for retesting, method of applying for official transcripts, fees, etc., are outlined in *The GED Testing Program Policies & Centers*. This booklet is at all Army Education Centers.

d. All costs associated with testing, fees, transcripts, etc., are to be paid by the individuals.

6. External High School Diploma Program (Nontraditional). *a.* Spouses who may not be able to complete the requirements for a high school diploma through the traditional method of earning credit through classroom attendance may elect to participate in an External Diploma Program.

b. There are a number of private and public accredited institutions which provide external high school diploma programs. These programs are nontraditional in that they will generally accept credit earned by some or all of the following methods:

(1) Correspondence courses earned from accredited institutions.

(2) Independent study.

(3) Credit by examination.

(4) Life work experience.

(5) GED Testing.

(6) Where applicable, military service schools and on the job training.

c. A partial list of accredited institutions offering external high school diplomas is at appendix B. These schools should be contacted for further information.

d. Funds for these programs cannot be provided by the Army and costs must be paid by the dependent spouse.

APPENDIX A
ADULT HIGH SCHOOL COMPLETION PROGRAMS AVAILABLE BY STATE AND US TERRITORIES

Information Regarding Public Sponsored Adult Education Programs

The following questionnaire was recently sent, by the Department of the Army, to each of the Chief State School Office, in each of the 50 States and territories:

The Department of the Army is committed to the education of the entire Army family. As a service to Army personnel assigned to duty within your State, the Department of the Army provides information concerning the completion of high school by dependent spouses. No Department of the Army funds are available for this purpose. Answers to the following questions are needed so the current and accurate information can be provided:

1. Does your State or territory provide formal type instruction for adults to meet the requirements for completing high school with a diploma or certificate?

2. Is it necessary to be a legal resident of your State or territory to participate?

3. Does living on Federal property such as a US Army post exclude participation in the program?

4. Is there any cost or charge for dependent spouses attending these classes?

5. Are there requirements as to age, such as a minimum age requirements, to participate?

6. If adult high school completion programs are offered within your State or territory, could you advise us as to how I could obtain a list of their locations?

Responses keyed to the foregoing six questions are shown at table A-1.

Table A-1

State/US territories	Question No. 1	Question No. 2	Question No. 3	Question No. 4	Question No. 5	Question No. 6
Alabama	Yes	No[1]	No	No	Yes (18)[2]	Contact local county board of education.
Alaska	Yes	No	No	No	Yes (16)	Achorage Community College
Arizona	Yes	No	No	No	Yes (18)	Contact local public school district
Arkansas	Yes	No	No	No	Yes (17)[2]	Contact local public school superintendent
California	Yes	No	No	No	Yes (16)	Contact local high school or community college
Canal Zone	Yes	No[3]	No	No	No	Contact local high school
Colorado	Yes	No	No	No	Yes (16)	Contact local high school
Connecticut	Yes	No	No	No[4]	Yes (16)[4]	Contact local director of adult education
Delaware	Yes	No	No	No	Yes (18)	Contact local county vocational-technical center
Florida	Yes	No	No	Yes[5]	Yes (16)	Contact local public school superintendent
Georgia	Yes	No[1]	No	No	Yes (18)	Contact local coordinator of adult education
Guam	Yes	No	No	No	Yes (18)	Contact Adult Education, P.O. Box OE, Agana, Guam 96910
Hawaii	Yes	No	No	No[6]	Yes (18)[2]	Contact Administrator, Community Services Section, 1270 Queen Emma St. Honolulu, Hawaii 96813
Idaho	Yes	No	No	Yes	Yes[2]	Contact local public school superintendent
Illinois	Yes	No	No	No	Yes (16)	Contact Adult and Continuing Education Section, State Board of Education, Springfield, Illinois 62777
Indiana	Yes	No	No	Yes[7]	Yes (16)	Contact local high school principal
Iowa	Yes	No	No	No	No	Contact local area vocational-technical school or community college
Kansas	Yes	Yes[8]	No	No	Yes (16)	Contact local high school
Kentucky	Yes	No	No	No	Yes (16)	Contact local superintendent of schools
Louisiana	Yes	No	No	No	Yes (16)	Contact local parish school board
Maine	Yes	No	No	No	Yes (16)	Contact local high school
Maryland[9]	Yes	Yes[10]	No	Yes[7]	Yes (16)	Contact local education agency supervisor of adult education
Massachusetts	Yes	No[1]	No	Yes	No[11]	Contact local high school
Michigan	Yes	No	No	No	Yes (16)	Contact local high school
Minnesota	Yes	No	No	No	No[12]	Contact Community Education Section, Capital Square Building, St. Paul, Minnesota 55101
Mississippi	Yes	No	No	No	Yes (16)	Contact local superintendent of schools
Missouri	Yes	No	No	No	Yes (16)	Contact local high school regarding Adult Basic Education Programs
Montana	Yes	No	No	No	Yes (18)	Contact local high school

State/US territories	Question No. 1	Question No. 2	Question No. 3	Question No. 4	Question No. 5	Question No. 6
Nebraska	Yes	No	No	No	Yes (16)[11]	Contact Department of Education, Adult & Community Education Section, 233 South 10th Street, Lincoln, Nebraska 68508
Nevada	Yes	No	No	No	Yes (17)	Contact local school district
New Hampshire	Yes	No	No	No[4]	Yes (16)	Contact local high school
New Jersey	Yes	No	No	No[7]	Yes (16)	Contact Director of High School Completion, Department of Education 3535 Quakerbridge Road P.O. Box 3181 Trenton, New Jersey 08619
New Mexico	Yes	No	No	No	Yes (18)[2]	Contact local public school system for location of Adult Basic Education Program
New York	Yes	No	No	Yes[7]	Yes (16)	Contact local director of continuing education
North Carolina	Yes	No	No	Yes[5]	Yes (18)[2]	Contact nearest community college
North Dakota	Yes	No	No	No[6]	No[13]	Contact local high school
Ohio	Yes	No	No	No[4]	Yes (19)[14]	Contact local school district superintendent
Oklahoma	Yes	No	No	No	Yes (18)	Contact local school administrator
Oregon	Yes	No	No	No	No	Contact nearest community college
Pennsylvania	Yes	No[4]	No[4]	No[4]	Yes (16)	Contact local school district or local Adult Basic Education administrator
Puerto Rico	Yes	No	No	No	Yes (16)	Contact nearest high school
Rhode Island	Yes	No	No	Yes[4]	Yes (18)	Contact local high school
Samoa	No[15]	Yes[16]	No	N/A	No	Contact GED Test Administrator, Department of Education, Pago Pago, American Samoa 96799
South Carolina	Yes	No	No	Yes	Yes (18)[2]	Contact local school district Adult Education Director
South Dakota	Yes	No	No	No	Yes (16)	Contact Director of Adult Basic Education, Department of Education and Cultural Affairs, State Capitol Building, Pierre, South Dakota 57501
Tennessee	Yes	No	No	No	Yes (16)[4]	Contact local superintendent of schools
Texas	Yes	No	No	Yes[4]	Yes (18)[2]	Contact local board of education
Utah	Yes	No	No	No[7]	Yes (18)	Contact local superintendent of schools
Vermont	Yes	No	No	No	Yes (16)	Contact Adult Education Director, State Department of Education, Montpelier, Vermont 05602
Virgin Islands	Yes	No	No	Yes[17]	Yes (16)[18]	Contact St. Croix Central High School, Kingshill, St. Croix, Virgin Islands 00850 or Charlotte Amalie High School, St. Thomas, Virgin Islands 00801
Virginia	Yes	No	No	Yes[7]	Yes (17)[4]	Contact local school superintendent
Washington	Yes	No	No	Yes[4]	No	Contact local Vocational-technical Institute or community college
West Virginia	Yes	No	No	No	No[13]	Contact Local Adult Basic Education Learning Center
Wisconsin	Yes	No	No	Yes[7]	Yes (18)	Contact local high school

State/US territories	Question No. 1	Question No. 2	Question No. 3	Question No. 4	Question No. 5	Question No. 6
Wyoming	No[15]	No	No	N/A	Yes (18)	Contact Licensing & Certification Services Unit, State Department of Education, State Office Building-West Cheyenne, Wyoming 82002

[1] State residency required for GED certificate.

[2] Exceptions are considered.

[3] Must reside in the Canal Zone.

[4] Varies locally.

[5] Minimal fees; texts must be purchased.

[6] Texts must be purchased.

[7] Minimal fees or free.

[8] Legal residency is required; however adults residing in Kansas who are dependents of military personnel are considered residents without the mandatory time requirements of the civilians.

[9] Maryland awards a high school diploma upon successful completion of the GED test, not an equivalency certificate.

[10] Must have resided in Maryland at least three months.

[11] Must be 18 to take GED.

[12] Must have been a drop-out from school for a period of one year or their class has graduated.

[13] Must be 19 to take GED.

[14] Must be 19 or have been out of school one year.

[15] Has a GED equivalency program.

[16] Military personnel may be tested but results must be forwarded to home State.

[17] $25 per semester for courses in the high school diploma program; GED preparation classes are free.

[18] 16 years of age for high school diploma program; 18 years or older for GED test.

APPENDIX B
Institutions Offering External High School Diploma Programs
(Correspondence Courses)

Name of School	*Minimum Age Req.*	*Educational Requirement*	*Residence Requirement*	*Credit Transfer Allowed*	*Graduation Requirement*	*Cost*
UNIVERSITY OF ARKANSAS Division of Continuing Education	18	None	No	12	16	20.00½ unit 23.50 non-residents
THE AMERICAN SCHOOL 850 East Fifty-Eight Street Chicago, Illinois 60637 Telephone (312) 543-4700	None	8th	No	12	16	52.00 per unit course
UNIVERSITY OF NEBRASKA-LINCOLN University Extension Division Lincoln. Nebraska 68508 Telephone (402) 472-2171	46*	8th grade	No	14	16	In-state fee $24.00 Out-state fee $26.00
NORTH DAKOTA DIVISION OF INDEPENDENT Study State University Station Fargo, North Dakota 58102 Telephone (701) 237-7182	None	8th grade	No	16	17 Non	Res. $3.50½ unit $18.50½ unit
OREGON DIVISION OF CONTINUING EDUCATION Office of Independent Study P.O. Box 1491 Portland, Oregon 97207	None	None	No	17	19	$45.00½ unit
BRIGHAM YOUNG UNIVERSITY 210 HRCB, BYU Provo, Utah 84602 Telephone (801) 374-1211, Ext. 2868	None	None	No	14½	16	Eval. Fee: $5.00 Tuition: $24.50 per unit Grad. Fee: $5.00

* If over 46 years of age, must be approved by local School Board official.

The proponent agency of this regulation is the US Army Adjutant General Center. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) direct to HQDA (DAAG-EDD) WASH DC 20314

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